**ENGG1500 Assessment 2a**

**Report 1**

**Individual assessment task**

**Due Monday 03/04/17 (week 6) at 5pm**

**Weight: 15%**

Your task is to create a document detailing the work you have done so far on your ENGG1500 project. It is to include a:

* Introduction to the problem
* Scoped problem statement
* Review of relevant research conducted (workshop components may be included here)
* Review of skills learned (workshop components may be included here)
* Any design work completed at start of week 5
* A preliminary list of items you intend to purchase to complete your design (if appropriate)

You should include work completed up until Monday 27/03/17 (week 5). Your target audience is a typical ENGG1500 student from another discipline. This is an individual task and **not** a group task, however your report is to **detail your whole project**, not just the parts you contributed.

**Constraints**

Your report must be:

* Maximum 10 pages including title page
* Double spaced paragraphs
* Body text: Size 12 Times New Roman
* Default margins (2.54 cm all round), paper size (A4)
* Contain the cover page which includes on your student number and discipline
* Anonymous, i.e. it should not have your name on it anywhere (required for peer review)
* Submitted to blackboard as a PDF, name the file your student number **only**
* Submitted in your workshop as a hard copy, this copy needs your name attached

**Marking Criteria**

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| --- | --- | --- |
| Task | Available marks | Comment |
| Report includes all required information | 7.5 |  |
| Report is appropriate for the target audience | 5 |  |
| Report meets constraints | 0 | -1 for each constraint broken  -1 per page over 13 pages |
| Quality of the English | 2.5 | -0.25 for each spelling, grammar, reporting mistake made |